



Shenandoah Resource Conservation and Development Council  
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[www.shenandoahrcd.org](http://www.shenandoahrcd.org)

## Initial Project Proposal

**Project name:** \_\_\_\_\_ **Date submitted:** \_\_\_\_\_

**Project description (purpose, problems, opportunities, etc.):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project goal(s):** \_\_\_\_\_

**Project objective(s):** \_\_\_\_\_

**Specific activities to be undertaken to meet goals/objectives:** \_\_\_\_\_  
\_\_\_\_\_

**Proposed timeline for completion:** \_\_\_\_\_

**Total Estimated Cost \$:** \_\_\_\_\_

**RC&D Share \$:** \_\_\_\_\_

**RC&D Council lead:** \_\_\_\_\_

**Proposed funding (include any cash or in-kind matches pledged or anticipated from co-sponsors):** \_\_\_\_\_

**Project location and/or impact area (city(ies), county(ies)?):** \_\_\_\_\_  
\_\_\_\_\_

**Project co-sponsor(s). If a project team or steering committee has been organized, describe the roles, responsibilities, and activities of the group:** \_\_\_\_\_  
\_\_\_\_\_

**Project manager/contact:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Address/Phone/E-mail:** \_\_\_\_\_

**Outcomes expected (describe in relative terms, not absolute dollars):** \_\_\_\_\_  
\_\_\_\_\_

**How does the project fit with RC&D objectives and goals?** \_\_\_\_\_  
\_\_\_\_\_

**Describe assistance needed (technical, financial, both, or other) along with specific level of assistance requested from the RC&D including anticipated roles of the Council, Coordinator and Committees. (Note: Financial assistance may not be available for projects.)** \_\_\_\_\_  
\_\_\_\_\_

**Present status of project (what has/is being done):** \_\_\_\_\_

**Internal tracking:**

**Committee project proposal assigned to:** \_\_\_\_\_

**Council actions:**

Date received in RC&D office: \_\_\_\_\_

Date sent to RC&D committee: \_\_\_\_\_

Date committee met to discuss proposal: \_\_\_\_\_

Action(s) recommended by committee (accept/modify/reject): \_\_\_\_\_

\_\_\_\_\_

Date of Council meeting where committee recommendation was made: \_\_\_\_\_

Action taken by Council at above meeting after committee review: \_\_\_\_\_

Date project manager contacted about Council's action: \_\_\_\_\_

Council project lead and/or Council members who will assist with project:

\_\_\_\_\_

Date project voted completed during a Council meeting: \_\_\_\_\_